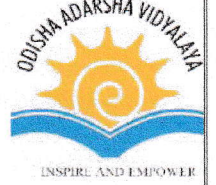




ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ବଡ଼ସାହି

OFFICE OF THE PRINCIPAL ODISHA ADARSHA VIDYALAYA BADASAH

AT/PO/PS- Badasahi, Mayurbhanj – 757026
Dept. Of School and Mass Education, Govt. of Odisha
U-DISE Code - 21070300707, E Mail Id – barsahi@oav.edu.in
CBSE Affiliation No – 1520143, School code - 17229



Letter No. OAVB/255/2026

Date: 28.07.2026

TENDER CALL NOTICE FOR SUPPLY OF MAINTENANCE ITEMS for 2026-27

Sealed tenders have been invited from intending vendors/suppliers/shopkeepers for supply of (A) Grocery & Consumable items, (B) Milk Sweet & Paneer, (C) Non-Veg items, (D) Reading writing materials, (E) Stationery & Sanitary items, (F) Dress & Garments items etc. for the year 2026-27 for this Schools 100 seated KGBV Type- IV hostel of OAV Badasahi. The cost of Tenders application is Rs.500/- (Rupees five hundred only) non-refundable and tender application form will be available at this School Office in offline mode only. Tender Application money will be received in shape of DD/PO/Cash drawn in favour of **Principal, OAV Badasahi** payable at **Badasahi**.

Last date of receipt of Sealed tender is **12/08/2026** upto 5.00 pm by speed/registered post only & the same will be opened on **13/08/2026** at **11:00 AM** at **Office of the Principal, KGBV Type-IV, OAV Badasahi, Mayurbhanj**.

The bid will be opened in presence of the Tender Committee Members & Vendor/Bidder or his representatives may present during opening of the Tender Application.

All other terms and Conditions are hereby attached as Annexure A.

Debrahm
28/07/2026

Principal

Odisha Adarsha Vidyalaya

Badasahi, Mayurbhanj

Principal
Odisha Adarsha Vidyalaya
Badasahi

**GENERAL TERMS & CONDITIONS FOR SUPPLY OF
MAINTENANCE ITEMS TO KGBV (Type-III & Type-IV) FOR A PERIOD OF ONE YEAR.**

Name of KGBV Hostel (Type-IV) - OAV BADASAH Block: BADASAH

1. Sealed tender/quotations are invited from the intending grocery merchants/suppliers/registered firms/ authorized dealers /wholesalers/Govt. agencies/meat, fish sellers/cooperative societies dealing with items mentioned in the indent for rate contract for 1 year for supply to this KGBV Type-III & Type-IV Hostels.
2. This is a rate contract agreement, which will be in force for a period of one year, i.e. from the date signing of agreement to one year.
3. Last date for submission of bid application is Date: 12/08/2026 up to **5.00 PM through Speed Posts/Registered Post only.**
4. Date of opening of Tender **13/08/2026** at **11:00 AM** at office of **Principal, KGBV Type – IV Hostel, OAV Badasahi** in presence of the Tender Committee Members.
5. The detailed Tender **Format available at OAV BADASAH KGBV** on payment of Cash/DD/PO Rs500/-for each category of items (**Category – A, B, C, D, E & F**).
6. The tender should be sent under sealed cover marked as **“TENDER FOR THE SUPPLY OF.....” for KGBV (Type- IV) :** _____.
7. The list of KGBV & item-wise indent is attached at **Category- A, B, C, D, E & F** for reference.
8. **The sealed tenders will be opened as per the date and time fixed mentioned above.** The bidder or representative of the bidder may present at the time of opening of the tender with sample of items as mentioned/quoted. Without Sample the rate quoted for the item will not be considered.
9. There should not be any overwriting, corrections in the tender. If any correction tender application is liable to be rejected.
10. This is not binding to accept the lowest tender rates and the Committee reserves the right to accept the tender in whole or in part basing on the rate, quality & parties credentials in line of business.
11. Parties who wish to participate in the tender should have financial capabilities to supply hostel maintenance items like grocery, stationery, garments, bedding etc. to the tune of Rs.2,00,000.00 per month for 60 days credit and for perishable items like fish, meat, fruit, bread, milk to the tune of credit of Rs.50,000.00 for 60 days.
12. After selection in tender, the bidder required to sign an annual contract agreement in non-judicial stamp paper & notarised for supply as per terms & conditions in the tender.
13. The bidder should submit his/her tender form along with **EMD amounting Rs.5000/- (Rupees Five thousand)** separately for each category of items (**Category – A, B, C, D, E & F**) in shape of **DD /Bankers' cheque in favour of the KGBV (as attached) separately** which will be refunded in the event of rejection of the tender within 7 days & **successful bidders EMD will be refunded after signing of contract agreement.**
14. The earnest money (EMD) will be forfeited in the event of failure to sign with the agreement contract.
15. The successful bidder will deposit security money to the extent of 5% of the annual total cost on the day of signing of agreement, falling which no agreement will be signed. After selection, actual amount of Security Deposit will be communicated. Security may be deposited through FDR which can be pledged to KGBV or DD. Security money will be retained till completion of contract period.
16. If the bidder fails to supply the articles within the lead time as given to bidders through Requisition Slip by the Principal/ Headmaster/authorised person, it shall be at liberty of HM to purchase the articles from the local market and if the differences of purchased articles prices upwards/higher than the tender approved prices, then, the differential costs shall be deducted from the earnest money/ security deposit/bills payable to the bidder.
17. After signing of contract, indent will be issued as per requirement which will be issued by the authorised person. The approved vendors/parties are required to supply the articles as mentioned in the indent, as per the sample and specifications. The quality should consistently be maintained throughout the contract period as per sample and specifications. Materials cannot be accepted if the items being found substandard/inferior quality or differ from the sample and specifications.
18. The supplied items other than the specification/Brand/Make given in the tender will not be accepted.
19. The rate finalised, %age of discount in the tender shall be in force for a period of one year from the date of agreement.
20. Rates should not be more than the MRP/ Company price list prevailing in the open market.
21. All items received from the supplier, subject to an inspection/verification of quality & quantity by the Principal/Headmaster or his/her representative, Health Inspector, Food & Safety Security Officials and are liable for rejection, if the articles found inferior quality/not matching with sample & specification.
22. For any specific items, if authorized dealer/distributor applied for this tender, then authorization certificate issued by the Manufacturer/Company should be enclosed along with the tender.

23. The payment will be made on monthly basis subject to availability of funds, only after verification of bill & supplied articles by a committee constituted by Principal/ HM, Warden & Accountant and entry in the stock register, as per the indent placed to the parties.
24. The approved party will have to make an agreement on non-judicial stamp paper of Rs.10/- as per the terms and condition of the tender.
25. In case the time and date of opening of tenders is changed, the same will be intimated/displayed on the KGBV Notice Board.
26. The bidder is required to bring Sample in sealed packed with seal & signature at the time of opening of tender. All Samples to be collected before 1 hour of opening of tender.
27. The tender should be accepted from the person / firms who is actually having the business of the commodity /articles for which he has submitted the tender. If committee find any dummy bidders/bidders has not involved in any kind of business/bidders having criminal records, the same may be rejected. GST registration will be verified with what kind of business is registered with.
28. Tender who does not comply with the above conditions is liable to be rejected and all rights reserved with the Committee Members to reject, cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof. All disputes in this regard are in Mayurbhanj court jurisdiction only.
29. After selection, if any document found false, wrong information submitted, Party black listed by any agency/Govt. deptt., agreement clause violated etc. the agreement will be forfeited & SD(Security Deposits) will be cancelled.
30. Any correction, addition, deletion of the terms & conditions will be made through open Corrigendum through advertisement/notices.
31. The bidder submit the following documents:
 - i. GST Registration no. (copies to be enclosed)
 - ii. Photocopy of PAN card. (except for Cat-B: Milk products & Cat-C: Non-veg items)
 - ii. Signature of the Tenderer in all pages with date and seal.
 - iii. Tender application money DD or MR & EMD DD.
 - iv. Category –wise tender application format with signature.

[Handwritten Signature]
28/7/2026

Principal
OAV BADASAH, KGBV Type-IV, Block-Badasahi
Odisha Adarsha Vidyalaya
Badasahi

UNDERTAKING BY THE BIDDER

I Sri..... resident of..... and contact no.....read this tender document carefully, understands the terms and conditions mentioned and agreed to enter into signing of annual rate contract agreement for supply of items at Category.....that I have applied for in approved rates of the tender committee.

Date:

Full signature with seal

Place:

Name of the Applicant/Bidder

ODISHA ADARSHA VIDYALAYA BADASAH
KGBV Hostel-IV, Badasahi, Mayurbhanj
CATEGORY-A- GROCERY & CONSUMABLE ITEMS
PARTICULARS OF ITEMS

Sl. No	Name of the articles & Specification	Quantity of Mesurement	Rate Quoted including all Taxes & Transportation
1	Wheat Flour: Ashirbad	Per 5Kg	_____ % less on MRP
	Patanjali	Per 5Kg	_____ % less on MRP
	Fortune	Per 5Kg	_____ % less on MRP
	Shakti	Per 5Kg	_____ % less on MRP
	Parle-G	Per 5Kg	_____ % less on MRP
2	Maida	Per Kg	
3	Corn flour	Per Kg	_____ % less on MRP
4	Arhar Dal(Non Polish) Best Quality	Per Kg	
5	Buta dal (cleaned)	Per Kg	
6	Biri (good Quality)	Per Kg	
7	Moong Dal (Without Chilka)	Per Kg	
8	Kabuli Chana (Bada Dana)	Per Kg	
9	Matar(Peas) White	Per Kg	
10	Mustard Seed-Cleaned	Per Kg	
11	Besan-1(Bharat/Fortune) Made in chana dal	Per Kg	_____ % less on MRP
12	Badam -cleaned	Per Kg	
13	Sugar Thick Quality	Per Kg	
14	Chuda Supar Fine thin	Per Kg	
15	Red Chilly - Whole Cleaned	Per Kg	
16	Chilly Powder- Good quality (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
17	Jeera Cleaned -(Whole)	Per Kg	
18	Suji (Thick Bada dana)	Per Kg	
19	Haldi Powder (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
20	Dhania Powder (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
21	Garam Masala (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
22	Tej Patra Cleaned	Per Kg	
23	Phutana (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
24	Jeera Powder (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
25	Curry Powder (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
26	Chicken Masala (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
27	Papad (Sri Ram)	Per Kg	_____ % less on MRP
	Papad (Lijjat)	Per Kg	_____ % less on MRP
28	Kismis (Big size)	Per Kg	
29	Mug (Whole) Best Quality	Per Kg	

30	Mustard Oil: Double Hiron	Per Ltr.	_____ % less on MRP
	Engine	Per Ltr.	_____ % less on MRP
	Fortune	Per Ltr.	_____ % less on MRP
31	Refined Oil: Fortune	Per Ltr.	_____ % less on MRP
	Freedom	Per Ltr.	_____ % less on MRP
32	Soyabin Badi (Ruchi/Fortune) Small Size	Per Kg	_____ % less on MRP
33	Salt (Tata)	Per Kg	_____ % less on MRP
34	Milk Powder (Amul spray)	Per Kg	_____ % less on MRP
35	Biscuits: Parle -G	Per Pkt.	_____ % less on MRP
	Tiger	Per Pkt.	_____ % less on MRP
	Butter Bake	Per Pkt.	_____ % less on MRP
	Merigold	Per Pkt.	_____ % less on MRP
36	Pickle- Nilons (Sweet)	Per Kg	_____ % less on MRP
	Priya (Sweet)	Per Kg	_____ % less on MRP
37	Pickle- Nilons (Sour)	Per Kg	_____ % less on MRP
	Priya (Sour)	Per Kg	_____ % less on MRP
38	Small Elaichi (Gujurati)	Per Kg	
39	Soda	Per Pkt.	_____ % less on MRP
40	Charmagaz	Per Kg	
41	Black salt	Per Pkt.	_____ % less on MRP
42	Semeiya : Bombino	Per Kg	_____ % less on MRP
	Ruchi	Per Kg	_____ % less on MRP
43	Khiri Rice (Basumati)	Per Kg	
44	Arua Rice	Per Kg	
45	Biri Bodi	Per Kg	
46	Tadka Dal (Ruchi/ Bharat)	Per Kg	_____ % less on MRP
47	Chat Masala (Ruchi /Bharat/Everest/MDH)	Per Kg	_____ % less on MRP
48	Guda Jaggery (Good Quality)	Per Kg	
49	Match Box (Home Light)	Per piece	
50	Mixture (Good Quality)	Per Kg	
51	Mudhi	Per Kg	
52	Coconut (Whole)	Per piece	
53	Jam (Kissan)	Per Kg	_____ % less on MRP
54	Deshi Butta	Per Kg	
55	Ghee – 1. Anik/ Devi/ Omfed/Britania	Per kg	_____ % less on MRP
	Ghee - 2. Dalda	Per kg	_____ % less on MRP
56	Methi Patta	Per Kg	
57	Kaju	Per Kg	
58	Cornflakes (Kellogg's/Patanjali)	Per Kg	_____ % less on MRP
59	Dalia (Patanjali)	Per Kg	_____ % less on MRP

60	Posto good quality	Per Kg	
61	Chawmin	Per Kg	
62	Glucon-D	Per Kg	
63	Jaljeera Powder (250 gm)	Per Pkt	_____ % less on MRP
64	Squash (Kissan-750ml/ Prime-700 ml)	Per Bottle	_____ % less on MRP
65	Tomato Sauce (Prime)	Per Kg	_____ % less on MRP
66	Chilly Sauce (Prime)	Per Kg	_____ % less on MRP
67	Soya Sauce (Prime)	Per Kg	_____ % less on MRP
68	Milk Maid (Nestle) 400 gm/ Mithai Mate (Amul) 400 gm	Per Bottle	_____ % less on MRP
69	Bhaja Buta (Roasted Chana)	Per Kg	
70	Life buoy (Small) (MRP Rs.5/-)	Per piece	_____ % less on MRP
71	Scotch bite	Per piece	_____ % less on MRP
72	Tooth Paste along with free gift/ scheme.(MRP Rs.20/-)	Per piece	
	1. Closeup 50gm		_____ % less on MRP
	2. Colgate 50 gm	Per piece	_____ % less on MRP
73	Bathing Soap along with free gift/ scheme (MRP Rs.10/-)		
	Lifebouy	Per piece	_____ % less on MRP
	Dettol	Per piece	_____ % less on MRP
	Margo	Per piece	_____ % less on MRP
	Savlon	Per piece	_____ % less on MRP
74	Washing Soap along with free gift/ scheme (MRP Rs.10/-)		
	1.Surf Excel Net weight-80gm	Per piece	_____ % less on MRP
	2.Mundha Soap (Big/ Small)	Per piece	
75	Washing Powder (MRP Rs.10/-)		
	1. Tide	Per pkt	_____ % less on MRP
	2. Active Wheel	Per pkt	_____ % less on MRP
	3.Surf Excel	Per pkt	_____ % less on MRP
76	Washing Powder (Wheel)	Per Kg	_____ % less on MRP
77	Ezee	Per Bottle	_____ % less on MRP
78	Comfort	Per Bottle	_____ % less on MRP
79	Coconut Hair Oil		
	1.Parachute 50 ml	Per Bottle	_____ % less on MRP
	2.Shalimar 50 ml	Per Bottle	_____ % less on MRP
80	UJALA (MRP Rs.10/-)with free gift/ scheme	Per Bottle	_____ % less on MRP
81	Tooth Brush (MRP Rs.20/-) ORAL-B	Per piece	_____ % less on MRP
	Pepsodent Fighter	Per piece	_____ % less on MRP
82	Tongue cleaner Stainless Steel	Per piece	
83	VIM Liquid (250 ml)	Per Bottle	_____ % less on MRP
84	VIM Bar	Per piece	_____ % less on MRP

85	HAND WASH:		
	1. Lifebouy	Per Bottle	_____ % less on MRP
	2. Dettol	Per Bottle	_____ % less on MRP
86	Shampoo Pouch: (MRP Rs.2/-)		
	1.Clinic Plus	Per piece	_____ % less on MRP
	2. Head & Shoulder	Per piece	_____ % less on MRP
87	Cold cream:		
	Ponds (MRP Rs.10/-)	Per piece	_____ % less on MRP
	Vaseline (MRP Rs.10/-)	Per piece	_____ % less on MRP
88	Phenyle Good Quality ISI (43 Grade) BRAND		
	1. Doctor's Phenyle (Black)- 450 ml	Per bottle	_____ % less on MRP
	2. Doctor's Phenyle (Black)- 5 Ltr Jar	Per bottle	_____ % less on MRP
	3. Doctor Phenyle(White)- 5 Ltr Jar	Per bottle	_____ % less on MRP
89	Bleaching Powder ISI Brand Grade-1 25 kg packet (Containing 1 KG in Pkts)	Per Kg	
90	Harpic (500ml)	Per Bottle	_____ % less on MRP
	Lizol(500 ml)	Per Bottle	_____ % less on MRP
91	Sanitary Pad(Stayfree/Wishper Choice) only for KGBV	Per Pkt	_____ % less on MRP
92	Mosquito liquid set (Good night/Mortein)	Per pc.	_____ % less on MRP
93	Powder (MRP Rs.10/-) 1- Ponds	Per pc	_____ % less on MRP
	2.Jhonson	Per pc	_____ % less on MRP
94	Dettol Liquid	Per Ltr	_____ % less on MRP
95	Odonil	Per Pc.	_____ % less on MRP
96	Room Freshener	Per Pc.	
97	Dhup Kathi	Per pkt	_____ % less on MRP

N.B:-

1. The Dal and other loose articles should be cleaned, and preference will be given to the Manufacturer who holds the food license, Registration of industries Department and Pollution certificate. The laboratory test can be made by the undersigned at the cost of the suppliers once in a year or as and when required.
2. The rate should be wholesale and not be exceeding from the market rate.
3. Sample must be submitted for all items during opening of tender **(at least 1 kg for the items at SI No.1,2,3,4,5,6,7,8,9,10,12,13,14,18,29,43,44,48,50,51,54,61 & 69)** and other items must be 250 gms in respect of brand items one pkt.
4. The approved samples will be kept in the Vidyalaya for verification at the time of Supply.
5. Any other free gift/Scheme provided by the company should be supplied along with the articles on free of cost and the same will be mentioned in the bill
6. Don't quote more than one rate.

SIGNATURE OF SUPPLIER
ADDRESS:
SEAL